

Verification Tracking Form – SY 2009-2010

Attach to **each** application selected for verification with a copy of all correspondence from household regarding verification and a copy of documents received from the household.

Name of student or family: _____

Date Verification Notice Sent: ____ / ____ / ____

Date Response Due from Household: ____ / ____ / ____

Date Second Notice Sent : ____ / ____ / ____ ☐ N/A

Number of Students on Application: _____

Original Approval was:

- ☐ Free Eligible Based on *SNAP/CA/FDPIR Case #
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced Price Eligible

Record the calculations and frequency of income from Verification documentation:

Verification Result:

- ☐ No Change
- ☐ Free Eligible Based on *SNAP/CA Case # – Verified through Direct Verification
- ☐ Free Eligible Based on FDPIR Agency Response
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced Price Eligible Based on Income/Household Size Information
- ☐ Paid Eligible Based on insufficient documentation
- ☐ Paid Eligible Based on FDPIR Agency response
- ☐ Paid Eligible Based on Income/Household Size
- ☐ Paid Eligible as Household Did Not Respond

Date Notification of Verification was Sent: ____ / ____ / ____

Date Change Made: ____ / ____ / ____

Date Hearing Requested: ____ / ____ / ____ ☐ N/A

Hearing Decision/Date: ____ / ____ / ____ ☐ N/A

Date Verification Completed: ____ / ____ / ____

Verifying Official's Signature: _____

Reapplied With Documentation

Record the calculations and frequency of income from Reapplication:

Reapplication Results:

- ☐ Denied Based on Income/Household Size Information
- ☐ Free Eligible Based on *SNAP/CA Case # – Verified through Direct Verification
- ☐ Free Eligible Based on FDPIR Agency Response
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced Price Eligible Based on Income/Household Size Information

*SNAP: Supplemental Nutritional Assistance Program (formerly The Food Stamp Program)